

Andrew McGouran

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Personal Profile:

With over 20 years of experience in the finance industry, I'm an Assistant Manager at Opus Fund Services, a leading global provider of fund administration services. I oversee the transfer agency operations for various hedge funds, private equity funds, and alternative investment funds, ensuring compliance with regulatory and client requirements, reporting and analysis, and operational due diligence.

I am skilled in compliance, hedge funds and operational oversight. I am a respected team player with strong communication and organizational skills, and a passion for creating value and delivering excellence.

Career History**Investor Relations Assistant Manager - Opus Fund Services Ltd.**

December 2017 to present.

I am responsible for the end-to-end overview of all new Investors and the accurate and timely processing of trading activity for over 500 US & European based funds. I manage a team of 20 people based in Manila and Mauritius.

Work closely with other department managers and our innovation team to create and implement new tech applications.

Monitor and investigate trading and market trends, US & European regulatory guidelines.

Report any indication of company risk and potential exposure to the Opus Senior Management team.

Provide support for ad hoc projects and make recommendations of improvements.

Comfortable to work within strict SLA and KPI's.

Experienced with working on multi-disciplinary teams and being an open and positive collaborator.

Senior Associate - State Street - International Financial Data Services

November 2016 to September 2017 (Maternity Cover Contract)

I was responsible for a team of 4 administrators which involved the supervision of remediation and on-boarding projects within the dedicated registration department.

This role also included:

The ongoing review of High-Risk investors

New Fund launch & on-boarding preparation

Abnormal Trading oversight

Ongoing AML Sanction checks

Audit pack preparation and revision.

Assistant Vice President - Maples Fund Services (Ireland) Limited

September 2013 to July 2016

The key deliverables of my recent role included:

Responsibility for oversight of AML/KYC due diligence on a range of institutional client types in all jurisdictions.

Primary contact for Client Relationship Management queries

Responsible for representing company at board meetings and presenting Board Reports to directors and fund managers.

Assess risk management and policies in conjunction with the compliance department and MLRO.

The review, approval and release of daily money movements.

Responsibility for the leadership and management of a team to ensure the accurate and timely processing of redemption's subscriptions, share transfers, dividend payments and capital calls.

The on-going maintenance and development of a robust control environment. To build and maintain a strong working relationship with all clients and shareholders Management Information Reporting – to ensure that appropriate MI Reporting is in place to provide accurate and timely information to all relevant parties.

Supervisor - Transfer Agency Dealing - Mutual & Hedge Funds

BNY Mellon Asset Servicing

March 2008 to September 2013

The key deliverables of this role were:

Responsibility for the leadership and management of a team of Responsibility for the leadership and management of a team of 3 administrators to ensure the accurate and timely processing of redemption's subscriptions, share transfers, dividend payments and capital calls.

Supervisor & Training Role BNY Mellon Luxembourg

Sept 2006 – Apr 2007

The key deliverables of this role were:

To Consult with developers and our client for the Model Office and for the data transitions. The creation of specific checklists and keystrokes in line with Luxembourg Financial Regulatory requirements.

To organise the training of new local staff, supervise the dealing team and improve processes and procedures for the registration and dealing teams.

Transfer Agency Dealing & Payments Administrator

BNY Mellon Asset Servicing

February 2005 – March 2008

The key deliverables of this role were the processing redemption's subscriptions, switches and transfers while also ensuring that daily checklists were prepared, signed off and reviewed by the Supervisor.

Administrator in the Central European Department

Deutsche Bank International, Dublin

November 2000 – February 2005

Key activities included:

o Payment processing / Client relations / Workflow Supervision

Education and Training Third Level

Senior College Dun Laoghaire 1997 - 1999 Certificate in Marketing Enterprise and Management.

Oatlands College Mount Merrion Co. Dublin 1989 – 1994

Volunteering Interests:

Served as a member of the Board of Management at Shelbourne Football Club from April 2017 to April 2024.

Currently volunteers as the lead commentator for the Shelbourne Women's Senior team on LOITV.

Head of Retail at Shelbourne FC from 2019-2024. Responsible for all aspects of purchasing, design and sales. Managing a turnover of €500,000 plus.

I also have a big interest in aviation, and I am working towards my pilot's licence.

References:

Brain McGovern

Co-Founder, The Baby Academy

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David O'Connor / Shelbourne FC

Former Chief Executive Officer

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